

Proposed Minutes of the Board of Education Organizational Meeting
July 13, 2016

President Van Sickler called the meeting to order at 6:33PM

Members present: Davis, Drumm, McNerney, Palmer, Van Sickler, Zinn

Members absent: Herman

Administrators present: Hubbard

Administrators absent: Walderzak, Weaver

Visitors present: Larry Koutz

Approval of Agenda

Van Sickler amended the agenda changing VI. B Designate Primary Depositories for 2015-2016 1. Firstbank to Mercantile.

Motion by McNerney, support by Zinn to approve the agenda as amended.

Motion CARRIED 6-0

Recognition of Guests

Larry Koutz – 7395 Avenue C., Vestaburg – On behalf of the Vestaburg Community Days, Mr. Koutz would like to thank the board for the use of the school building. Mr. Koutz would also like to thank the board members for their continued support and would appreciate any help with the dunk tank. Drumm volunteered to help.

Communications

Hubbard gave a report on the Governance Committee meeting. They discussed principal goals. The committee will be evaluating these goals every couple of months to make sure they are meeting those goals. Mr. Hubbard talked about board guidelines through Neola. The office is working on updates these.

Approval of Minutes

Motion by McNerney, support by Zinn to approve the minutes of the Budget Hearing Meeting held June 30, 2015

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve the Minutes of the Regular Meeting held June 30, 2015

Motion CARRIED 6-0

Treasurer's Report

Motion by Drumm, support by McNerney to approve bills as monies become available.

Motion CARRIED 6-0

Consent Agenda Items

Motion by Zinn, support by Palmer to hire Kristy Drumm as the 8th grade volleyball coach
Roll call: Davis – yes, Drumm – Abstained, McNerney – yes, Palmer – yes, Van Sickler – yes, Zinn – yes

Motion CARRIED 5-0, 1 abstained

Motion by Zinn, support by Palmer to hire Julia Freeman as the 7th grade volleyball Coach

Motion CARRIED 6-0

Organizational Business

Motion by McNerney, support Zinn to approve Dates, Time and Location for Regular Meetings

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve Primary Depositories for 2015-2016

1. Mercantile
2. Chemical Bank
3. Isabella Bank and Trust
4. Michigan Liquid Asset Fund

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve Authorization to Sign Checks

1. Payroll Acct – Superintendent, Administrative Assistant
2. General Fund – Board President, Treasurer, Secretary (2 of 3)
3. Activity Account – Bookkeeper, Administrative Assistant
4. 2005 Debt Retirement – Superintendent, Board President
5. Lunch Fund – Bookkeeper, Administrative Assistant
6. 2009 Debt Retirement – Superintendent, Board President

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve Authorization to Transfer Electronic Funds by Bonnie Walker or Karen Grover

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve Authorization to Redeem or Purchase Certificate of Deposits to Superintendent, Administrative Assistant to the Superintendent or Bookkeeper

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve Publication of Official Notice to the Daily News

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve Designation of Legal Counsel to Thrun Law Firm P.C

Motion CARRIED 6-0

Motion by Palmer, support by Zinn to approve Designation of Audit to Yeo and Yeo

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve Designation of Election Duties to the Superintendent and Staff

Motion CARRIED 6-0

Motion by Zinn, support by McNerney to approve Organizational Memberships

1. Michigan Association of School Boards

2. Michigan High School Athletic Association
3. Montcalm County School Board Association
4. MASB Legislative Network

Motion CARRIED 6-0

Establish Board Committees and Members

Representative and Alternate to Montcalm County School Board Association

Palmer as representative - Van Sickler as alternate

Michigan Association of School Boards (MASB) Delegate Assembly

Van Sickler as representative – Davis as alternate

Type of Committees – (ad-hoc advisory)

Governance Review

Davis, Van Sickler, Zinn

Finance Review

Drumm, McNerney, Van Sickler

Facilities Review

Davis, Herman, Palmer

Representative to Vestaburg Foundation Committee

Mr. Hubbard

Representative to District School Improvement Team

Drumm as representative, McNerney as alternate

Motion by McNerney, support by Zinn to approve the same representatives and alternates as 2014-2015

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve Participation in MAISD Schools of Choice 501 and 501C

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to Adopt Legal Reference Note

Motion CARRIED 6-0

Motion by McNerney, support by Palmer for Approval of CIPA Compliance

Motion CARRIED 6-0

Motion by Palmer, support by Zinn for Approval of School Bond Loan Fund

Motion CARRIED 6-0

New Business

Approval of Student Handbook 2015-2016

Hubbard talked about a few changes to the handbook. The biggest area is in the academic area with exam exemptions with state testing. Most of it is cleaning up language. Zinn asked about changes to attendance with the new truancy law. Hubbard stated that yes there are changes in attendance. Zinn asked if this would be covered with the incoming senior class. Hubbard stated he would and he also has a parent meeting during the open house.

Motion by McNerney, support by Zinn to approve the 2015-2016 Student Handbook.

Motion CARRIED 6-0

First Reading of MSAC Constitution 2015-2016

Hubbard talked about the few changes to the constitution. Language changes and fees for

officials to keep up with other leagues. This will be brought back at the August meeting for approval.

Schedule Workshop for Board and Superintendent Goals

The board and Superintendent Hubbard discussed a date to set the board retreat to discuss board goals. The board set Monday, August 3rd at 4:40 at the Montcalm Area Intermediate School District.

Approval of Cross Country Overnight Camp

Motion by Zinn, support by McNerney to approve the overnight cross country trip.

Motion CARRIED 6-0

Discussion: None

Works in Progress:

Hubbard let the board know that the tile company is working on replacing all of the beige tiles in the high school halls.

Recognition of Guests: None

Motion by Zinn, support by McNerney to adjourn at 7:12PM

Motion CARRIED 6-0

Karen S. Grover
Recording Secretary