

Proposed Minutes of the Regular Board Meeting
June 30, 2015

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Van Sickler called the meeting to order at 7:03 p.m. in the commons.

Members present: Davis, Drumm, Herman, Mc Nerney, Palmer, Van Sickler, Zinn

Members absent: None

Administrators present: Hubbard, Walderzak, Weaver

Administrators absent: None

Visitors present: Bonnie Walker, Tammi Daymon, Amy Johnston, Larry Koutz, Connie Marshall, Rachel Sneller, Bryan Young, Michele Young, Jacob Young

Approval of Agenda

Van Sickler amended the agenda by adding to VII. Approve Proposed Budgets, change 2. 2015-2016 General Fund Budget, also add to VII. Number 5, Statement to Levy18 Non-Homestead Mills Ad Valorem.

Motion by Herman, support by Mc Nerney to approve the agenda as amended.

Motion CARRIED 7-0

Recognition of Guests: None

Questions on Building Reports: None

Communications

Jacob Young

Superintendent Hubbard invited Jacob and his parents to the board meeting to publicly apologize to Jacob and his parents for running out of diploma covers during the graduation ceremony. Also, to allow Jacob's parents to take pictures of the board members presenting him with the diploma.

Letter from Joe and Karen Gostomski

Letter from Jamboree Committee

Approve Proposed Budgets

Motion by Mc Nerney, support by Herman to approve the 2014-2015 Proposed Revised Budget.

Motion CARRIED 7-0

Motion by Mc Nerney, support by Zinn to approve the 2015-2016 Proposed Budget

Motion CARRIED 7-0

Motion by Mc Nerney, support by Davis to approve the Debt Retirement Budgets

Motion CARRIED 7-0

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Motion by McNerney, support by Palmer to approve the Lunch Fund Budget
Motion CARRIED 7-0

Motion by McNerney, support by Palmer to approve the District to Levy 18 Non-Homestead Mills Ad Valorem. Property Taxes of the 18 mills voters of the Vestaburg Community School District have authorized us to levy.
Motion CARREID 7-0

Approval of Minutes

Motion by Zinn, support by Herman to approve the minutes of the Regular meeting held May 11, 2015

Motion CARRIED 7-0

Motion by Palmer, support by Herman to approve the minutes of the Executive Session held during the Regular meeting May 11, 2015 as presented.

Motion CARRIED 7-0

Treasurer's Report- June

Motion by Drumm, support by Davis to approve bills as monies become available.

Motion CARRIED 7-0

Consent Agenda

A. Maternity Leave

1. Chelsey Kellams – Teacher
2. Bethany Wieber – Teacher

B. Hire

1. Sherri Busman – Food Service Director

C. Resignation

1. Kim Whitney – Update Editor
2. Louis North – Bus Driver

Motion by McNerney, support by Zinn to approve the consent agenda.

Motion CARRIED 7-0

New Business

Set 2016 Commencement Date

Motion by McNerney, support by Palmer to set the 2016 Commencement Date as June 5, 2016 at 2:00 p.m.

Motion CARRIED 7-0

Approve 2015-2016 Calendar

Motion by McNerney, support by Zinn to approve the 2015-2016 Calendar.

Motion CARRIED 7-0

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Approve State Aid Borrowing

Hubbard spoke to the board concerning the state aid borrowing.

Motion by Palmer, support by Zinn to approve the State Aid Borrowing

Motion CARRIED 7-0

2015-2016 Organization/Admin Restructure/Schedule Update

Hubbard talked to the board about the reorganization of the administration staff. The plan is to re-open the middle school wing. The middle school will consist of 6th-8th grade. Having the middle school in with the high school was more problems than initially thought. There has been some shifting of staff and the staff has been very supportive of the change. The board had concerns about Administration burnout from their workload. The administration met and discussed ways to restructure their workload. Over the school year the administration discussed the possibility of the Dean of Students taking care of School Safety, Homeless Coordinator and Title Nine Coordinator. Hubbard thought with these extra duties the board could offer a stipend to the Dean of Students in lieu of hiring another administrator. Hubbard would like the support of board to hire game managers to cover some of the games throughout the school year. The board discussed the concerns about burnout. Van Sickler and Zinn both agreed that a game manager is important and that Mr. Walderzak needs to have a break and be able to go home once in a while. Hubbard stated on behalf of the administration team they would like to thank the board for their concern on their workload. Weaver stated that the stipend is from work that is taken off Hubbard and Weavers workload that Mr. Walderzak will pick up. Hubbard with the board approval will bring Mr. Walderzak's contract back to the July board meeting for approval including the stipend.

Approve Certificate of Completion Qualifications

Rachel Sneller, Special Education Director talked to the board about the qualifications for a Certificate of Completion. Typically special education students with cognitive impairment would earn this certificate. The Certificate of Completion is approved through the IEP team. When looking at the qualifications they broke the students into three groups. The following classes will be considered when designing the course plan for a student to receive a Certificate of Completion Level 1. The students will need 17 credits. Level 2 will need 19 credits. Level 3 will need 19 credits and also need a social studies credit. This has been organized throughout the school districts in the MAISD. This will need to get out to businesses so that they know what a Certificate of Completion Level 1, Level 2 or Level 3 means for hiring purposes.

Motion by McNerney, support by Zinn to approve the Certificate of Completion Qualifications.

Motion CARRIED 7-0

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Priority Update/Quarterly Report

Hubbard shared with the board that the district is moving along very well with the plan. Hubbard stated that they have made changes at the state level and the district will be receiving a new coach next year. The previous coach gave our district a lot of compliments and stated that we are ahead of schedule.

Discipline/Attendance Report

Walderzak stated that he has been collecting a lot of data. Walderzak stated that 1st semester the district met all of our goals. Second semester the district met all of their goals. Referrals are down, teachers are handling discipline differently. Walderzak talked to the board about bullying. There were 17 reports of bullying this year. Upon further investigation those incidents were taken down to 9 as actual bullying incidents. Walderzak talked about tracking attendance. The district upgraded the power school program and tracking attendance was a lot better. The office does have a pamphlet that they give to parents on truancy issues. Walderzak stated the communication piece is working. It is a lot of work for the office, but it is working. Zinn asked about a timeline for a plan for behavior issues. Walderzak stated it depends on the incident, the number of incidents with the same student, if there is an IEP, etc.

NWEA Achievement Report

Weaver talked to the board about the NWEA testing. Weaver talked about how many students are actually reading at their grade level. Right now 46% are at grade level. The goal for the district is 80%. This will be in the school improvement plan. The tables show huge growth in reading. The district is going to continue the CIT in the elementary and ACT for the high school. The only change would be more intimate groups working with their level. Weaver talked about the Language scores. Across the board we as a district need to work on grammar. Weaver talked about areas for improvement in Math and Science. As a staff they will be doing a book study on Learning Targets.

Items for Discussion/Other Business:

Bus Purchase

Hubbard stated that this is something we just need to keep in mind. Van Sickler asked if other schools are looking for buses, can we go together for a better price.

Organizational Meeting-July 13, 2015 @ 6:30

Power of One

Hubbard honored Bonnie Walker for all of her work on the budget, the state –aid borrowing, the pre audit and planning her daughters' wedding all at the same time. Bonnie does a great job in this busy month and all year long.

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Old Business

Principal Evaluation

Hubbard talked about the principal evaluation when they have a dual role of principal/superintendent. The recommendation was to come up with 3 goals. These goals would tie into the evaluation process.

Recognition of Guests: None

Works in Progress: None

Items for next Board Meeting July 13, 2015

Motion by McNerney, support by Zinn to adjourn at 8:23 p.m.

Motion CARRIED 7-0

Karen S. Grover
Recording Secretary