

Corrected Minutes of the Organizational Meeting
July 11, 2016

President Van Sickler called the meeting to order at 6:30 p.m. in the high school classroom 2203.

Members present: Davis, Drumm, McNerney (arr. at 6:34 p.m.), Palmer, Van Sickler, Zinn

Members absent: Herman

Administrators present: Hubbard, Weaver, Walderzak

Administrators absent: None

Visitors present: Lori Wolfe, Zach Baker, Larry Koutz, Laura Neelis, Katie Bissell

Approval of Agenda

Motion by Zinn, support by Palmer to approve the agenda as presented.

Motion CARRIED 5-0

Recognition of Guests: None

Communications: None

Approval of Minutes

Motion by Zinn, support by Davis to approve the minutes of the Budget Hearing Meeting held June 27, 2016 as corrected. The district will not be hiring a part-time Social Studies Teacher for the high school. Motion CARRIED 5-0

Motion by Zinn, support by Palmer to approve the minutes of the Regular Meeting held June 27, 2016.

Motion CARRIED 6-0

Motion by Davis, support by Zinn to approve the Minutes of the Executive Session held during the Regular Meeting June 27, 2016 as amended.

Motion CARRIED 6-0

Treasurer's Report

Motion by Drumm, support by McNerney to approve bills as monies become available

Motion CARRIED 6-0

Consent Agenda Items

A. Hire

1. Zachary Baker – Middle School Teacher
2. Shelley Hall – Bus Driver

B. Approval of Contract

1. Brandon Hubbard – Superintendent Contract

Motion by McNerney, support by Zinn to approve the consent agenda as presented.

Motion CARRIED 6-0

Organizational Business

Motion by McNerney, support by Zinn to approve the Dates, Times and Location for the Regular Board Meetings for the 2016 – 2017 school year.

Motion CARRIED 6-0

Motion by Zinn, support by Palmer to approve the Primary Depositories for 2016 – 2017

1. Mercantile
2. Chemical Bank
3. Isabella Bank and Trust
4. Michigan Liquid Asset Fund

Motion CARRIED 6-0

Motion by Davis, support by Zinn to approve the authorization to sign checks.

1. Payroll Acct – Superintendent, Administrative Assistant
2. General Fund – Board President, Treasurer, Secretary (2 of 3)
3. Activity Account – Bookkeeper, Administrative Assistant
4. 2015 Debt Retirement – Superintendent, Board President
5. Lunch Fund – Bookkeeper, Administrative Assistant
6. 2009 Debt Retirement – Superintendent, Board President

Motion CARRIED 6-0

Motion by Zinn, support by Davis to approve authorization to transfer electronic funds to Bonnie Walker or Karen Grover

Motion CARRIED 6-0

Motion by Zinn, support by Palmer to approve Authorization to Redeem or Purchase Certificate of Deposits to Superintendent, Administrative Assistant to the Superintendent or Bookkeeper

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to approve The Daily News as the Publication of Notice

Motion CARRIED 6-0

Motion by Davis, support by McNerney to approve the Designation of Legal Council to Thrun

Law Firm P.C.

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve the Designation of Auto to Yeo and Yeo for the 2016 – 2017 school audit.

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to approve the Designation of Election Duties to Superintendent and Staff.

Motion CARRIED 6-0

Motion by Zinn, support by McNerney to approve Organizational Memberships for the 2016 – 2017 school year.

1. Michigan Association of School Boards
2. Michigan High School Athletic Association
3. Montcalm County School Board Association
4. MASB Legislative Network

Motion CARRIED 6-0

Establish Board Committees and Members

Representative and Alternate to Montcalm County School Board Association
Palmer as representative – Mr. Van Sickler as alternate
Michigan Association of School Boards (MASB) Delegate Assembly

Van Sickler as representative – Herman as alternate

Type of Committees – (ad-hoc advisory)

Governance Review

Davis, Van Sickler, Zinn

Finance Review

Drumm, McNerney, Van Sickler

Facilities Review

Davis, Herman, Palmer

Representative to Vestaburg Foundation Committee

Hubbard

Representative to District School Improvement Team

Drumm and Davis as representative – McNerney as alternate

Motion by McNerney, support by Zinn to approve the representatives and alternates for the committees as amended.

Motion CARRIED 6-0

Motion by McNerney, support by Davis to approve Participation in MAISD Schools of Choice 501 and 501C

Motion CARRIED 6-0

Motion by McNerney, support by Palmer for Approval of CIPA Compliance

Motion CARRIED 6-0

Motion by McNerney, support by Zinn for Approval of School Bond Loan Fund

Motion CARRIED 6-0

New Business

First Reading of Student Handbook 2016-2017

Board members asked about the parking permits. Special Education Contact person needs to be changed. Davis also pointed out some corrections. Van Sickler stated that this will be on the August agenda for approval.

Lead Teacher/Restructure Proposal

Weaver talked about making some changes to the job duties for the administrative team.

Weaver stated that the biggest change is taking away the high school principal duties away so that Hubbard can focus on the Superintendent duties full time. This would make Weaver the principal for PS – 12th grade. Weaver is proposing a lead teacher program. The lead teachers would meet with their groups and then report to Weaver. The Lead Teacher positions will be posted and staff will interview for these five positions. Van Sickler stated that this was presented to the governance committee and it is their recommendation to proceed forward with this proposal. Zinn stated that they would like Weaver to attend the governance committee meetings to keep them up to date on how it is working. Davis likes that the teachers have this opportunity to take on leadership roles.

Motion by McNerney, support by Zinn to approve the Lead Teacher/Restructure proposal

Motion CARRIED 6-0

Preschool Update

Weaver stated to the board that last time she reported their numbers are down for the school year. The state has change the age cut off to September 1st. As of right now the district is planning on two classrooms. Weaver stated that she will update the board in August. Weaver also reported that we will have our biggest kindergarten boot camp this year in August.

Middle School Schedule Update

Weaver thanked the board for the new staff members in the middle school, allowing them to have two sections for each grade level. The middle school students will also have two hours of ELA. Weaver stated that we are looking forward to our 3 new staff members. Our math teachers are taking some training at the Ionia ISD and are very excited.

Schedule Workshop for Board and Superintendent Goals

Hubbard talked to the board about setting up a date and time to work on their goals for the year. The board set the date of Wednesday, August 17th. Hubbard will check on a location and time for the retreat.

Approve Neola Policies Vol. 30 No. 2 and the Edgar Collection

Davis asked about the evaluation posting procedure to the webpage. Hubbard state that we do use the evaluation tool from the state and that the administration will be going to training August 9th and 10th.

Davis questioned the highly qualified evaluations, that if a staff member receives a highly effective for 3 years the staff member does not need to be evaluated yearly. Davis asked if there is any language in the VEA contract about teachers performing observations of other teachers.

Motion by McNerney, support by Zinn to approve the Neola Policies as amended.

Motion CARRIED 6-0

Approve Cross Country Overnight Camp

Hubbard stated that they have done this the last three years. Coach Briedinger has the camp very organized and keeps athletes very busy.

Motion by Zinn, support by Davis to approve the Overnight Cross Country Camp

Motion CARRIED 6-0

Motion by McNerney, support by Zinn to enter Closed Session Negotiations (P.A. 1976 Amended by Act NO. 256 of 1978, per 15.268, Section 8, paragraph c.) at 7:38PM

Roll Call: Davis – yes, Drumm – yes, McNerney – yes, Palmer – yes, Van Sickler – yes, Zinn – yes

Motion CARRIED 6-0

Motion by McNerney, support by Palmer to re-enter regular session at 7:44PM

Roll Call: Davis – yes, Drumm – yes, McNerney – yes, Palmer – yes, Van Sickler – yes, Zinn – yes

Motion CARRIED 6-0

Motion by McNerney, support by Davis to accept the tentative agreement with the VEA.

Motion CARRIED 6-0

Discussion: None

Works in Progress: None

Recognition of Guests: None

Motion by McNerney, support by Zinn to adjourn at 7:46PM

Motion CARRIED 6-0

Karen S. Grover
Recording Secretary