

Dear Parent/Guardian,

Please review the Bus Expectations below and the information from the Student Handbook.

Vestaburg Community School
Bus Expectations

- 1. Be Courteous and Use Appropriate Language**
- 2. Follow the driver's directions.**
- 3. Refrain from eating and drinking**
- 4. Stay in your seat while the bus is moving**
- 5. Keep head, hands and feet inside the bus.**

SECTION V of the Student Handbook

BUS TRANSPORTATION

The school provides bus transportation for all students who live outside the town of Vestaburg. The bus schedule and route is available by contacting the Transportation Director at 268-5255.

BUS CONDUCT

Students who are riding to and from school on transportation provided by the school are required to follow some basic safety rules. This applies to school owned buses as well as any contracted transportation that may be provided. The driver is responsible for student safety and may assign seating or direct the student in any reasonable manner to maintain that safety.

BUS DISCIPLINE

School principal and/ or transportation supervisor may suspend student's transportation privilege for failure to follow expected school or bus conduct.

First Offense: Parents must discuss the problem with their child, and the child must return the slip to the driver signed by the parents. A copy of the expectations and handbook information will be provided.

Second Offense: Student will be suspended from riding the bus for 1 to 5 days.

Third Offense: Student will be suspended from the bus for 5 to 10 days.

Forth Offense: Student will be suspended from the bus for 10 to 20 days. Parents/ guardians are required to meet with driver and transportation supervisor.

*Severe Clause: In the case of improper behavior that puts students, bus driver, property, and others at risk, a student may be suspended/ expelled from the bus or school without going through each disciplinary step

Parent/ Guardian Responsibility

The transportation supervisor or bus driver must be notified if a child is not going to ride the bus. After 3 days of nonnotification, the bus driver is not required to stop until the transportation department is notified the student will be participating in school transportation. If a bus turnaround is required, the property owner must keep it usable and safe for students and the bus. Parents/ guardians are responsible for contacting the transportation supervisor when a student needs to ride a different bus or be picked up or dropped off at a different stop other than their assigned bus stop. Routes are planned to provide the shortest time and safest transportation as possible. Passes for other routes will only be assigned for emergency or childcare only.

Student Responsibility

While waiting for the bus, students are to stay off traveled roadway at all times. Students must wait for the bus to come to a complete stop and the bus driver's signal before crossing the road. Always cross at least 10 feet in front of the bus and within the complete view of the driver. Students should always look both to the right and to the left before proceeding across the road. Students are never to go under the bus, run back to the bus after leaving the designated drop off, or walk behind the bus. Students are to be at their assigned bus stop ready to board when the bus arrives. Students are to go directly to their assigned bus when they are dismissed from school. When boarding the bus, students are to promptly find a seat. Bus drivers have the right to assign any students a specific seat or a specific area on their bus. Students are not allowed to eat, drink, or chew gum on the bus. Students are to participate in scheduled "bus evacuation drills."